

Personal Data Protection Notice

1. **Int4 sp. z o. o. sp.k.**, a duly registered company with a registered seat in Poznań, Poland (ul. Bednarska 1, 60-571 Poznan) incorporated in District Court in Poznań – Nowe Miasto i Wilda, VIII Division under the KRS number 0000420099; NIP: 7811878533 (hereinafter: **Licensor**) shall be the controller of personal data pertaining to natural persons acting on behalf of the licensee within the scope of the execution of the applicable license agreement (hereinafter **Personal Data**). The Licensor can be contacted at: gdpr@int4.com with respect to all topics related to Personal Data and GDPR. Personal Data of natural persons not concluding but acting under the license agreement are obtained from the Licensee.
2. If it becomes necessary to process Personal Data, it will be processed solely for the following purposes:
 - a) If the Licensee is a natural person – conclusion and performance of the license agreement in particular provision of support services in accordance with Article 6 section 1, letter b of the GDPR¹;
 - b) if the Licensee is not a natural person – verification of the correctness of their legal representation, which is the Licensor’s legitimate interest within the meaning of Article 6 section 1 letter f of the GDPR;
 - c) for natural persons not concluding but acting under the license agreement on behalf of the Licensee, based on the Licensor’s legitimate interest within the meaning of Article 6 section 1 letter f of the GDPR;
 - d) fulfilment of legal obligations imposed on the Licensor under the Accounting Act of 29 September 1994, Journal of Laws of 2018, item 395, as amended, and, in particular, Article 74 (according to Article 6, paragraph 1, letter c of the GDPR),
 - e) to establish, defend or pursue claims in connection with the conclusion or performance of the license agreement, which is the Licensor’s legitimate interest within the meaning of Article 6 section 1 letter f of the GDPR;
 - f) to improve services, develop their functionality, improve the quality of services and their efficiency, which is the Licensor’s legitimate interest within the meaning of Article 6 section 1 letter f of the GDPR.
3. Licensor is authorized to process in particular the following Personal Data: name and surname of legal representatives of the Licensee or persons appointed by the Licensee as contact persons for the sake of the execution of the license agreement, business e-mail address and telephone number of the aforementioned persons. Licensor may process other than the above figures, if they are provided by the Licensee or persons acting under the license agreement for the purposes mentioned in section 2.
4. When processing data, the Licensor transfers the Personal Data to entities processing the data on behalf of the Licensor participating in the performance of its activities, i.e. entities providing advisory, audit, legal, tax, accounting, IT and hosting services that will process the data only and exclusively for the purposes specified by the Licensor, referred to in section 2 above.

¹ Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).

5. While rendering Support the Licensor uses the services of Atlassian Inc., 350 Bush Street, Level 13, San Francisco, California 94104 (hereinafter: **Atlassian**) which may receive Personal Data. The Licensor and Atlassian are parties to the European Commission Standard Contractual Clauses (2010/87/EU), which shall apply where the applicable transfer of Personal Data is:
 - a) not subject to the laws of a jurisdiction recognized by the European Commission as providing an adequate level of protection for personal data (as described in the GDPR); or
 - b) not covered by a suitable framework or other legally adequate transfer mechanism recognized by the relevant authorities or courts as providing an adequate level of protection for personal data.
6. The Personal Data resulting from the conclusion of the relevant license agreement shall be stored for as long as it is necessary for the Licensor to provide support services, pursue claims (i.e. for the period until claims become statute-barred) and fulfil the legal obligation incumbent on the Licensor.
7. Provision of Personal Data for the purpose of concluding the relevant license agreement and rendering support services by the Licensor is obligatory; it takes place in the context of fulfilling the employment contract between the licensee and the persons mentioned in section 3 above. Not providing such data shall make it impossible to conclude and perform the license agreement and/or provide support services.
8. The Licensor will not use Personal Data to make decisions based on automated processing, including profiling within the meaning of the GDPR.
9. As far as the legal requirements are met data subjects have following rights:
 - a) the right to access their data and to receive a copy of it, Article 15 GDPR ;
 - b) the right to rectify (correct) their data, Article 16 GDPR;
 - c) the right to erasure, Article 17 GDPR ,
 - d) the right to limit the processing of data, Article 18 GDPR;
 - e) the right to object to the processing of data, Article 21 GDPR;
 - f) the right to transfer their data, Article 20 GDPR ;
 - g) the right to file a complaint to the supervisory authority, Article 77 GDPR.
10. Licensor is responsible for the provision of information (in accordance with the requirements under applicable law) to licensee's users of the Licensor Helpdesk.